

**PIKE COUNTY TAX ADMINISTRATOR**  
**RECONCILIATION OF LICENSE FEE WITHHELD**  
 DURING YEAR ENDED

**HOW TO RECONCILE YOUR PAYROLL WITHHOLDING!**

Enter under SUBJECT PAYROLL the Quarterly totals of all employees for services performed within Pike County. All compensation, i.e., Vacation, Sick and Holiday Pay, is to be included in the payroll totals.

	TOTAL PAYROLL		SUBJECT PAYROLL		TOTAL PAYROLL
1. 1st Quarter ended Mar. 31.....	\$ _____		\$ _____	X 1% =	\$ _____
2. 2nd Quarter ended June 30....	\$ _____		\$ _____	X 1% =	\$ _____
3. 3rd Quarter ended Sept. 30.....	\$ _____		\$ _____	X 1% =	\$ _____
4. 4th Quarter ended Dec. 31.....	\$ _____		\$ _____	X 1% =	\$ _____
5. <b>TOTAL ALL QUARTERS</b> .....	\$ _____		\$ _____		\$ _____
6. Actual withholding payments made quarterly on Occupational Tax Form.....					
7. Difference between lines 5 and 6 (if any, check applicable block below).....					
8. Number of employees _____					

Signature	Title	Date
Licensee		
Account Number		
Federal ID No.		
Phone Number		

Any balance due is to be paid and shown on Occupational Tax Form as an adjustment.

Any overpayment is to be:

credited to next quarter

refunded



**To Be Filed With The 4th Quarter's Return or by Feb 28**

\*PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS\*

PCRECON

HOW TO RECONCILE YOUR PAYROLL AND WITHHOLDINGS

ENTER UNDER TOTAL PAYROLL THE QUARTERLY TOTALS OF ALL COMPENSATIONS PAID ALL EMPLOYEES. DEDUCT ANY PAYMENTS FOR SERVICES PERFORMED OUTSIDE PIKE COUNTY AND ENTER BALANCE IN SUBJECT PAYROLL COLUMN. SUBJECT PAYROLL INCLUDES ALL COMPENSATION, i.e., VACATION AND HOLIDAY PAY.

ATTACH COPIES OF FEDERAL FORMS W-2'S AND W-3 OR DETAILED LISTING OF EMPLOYEES WITH REQUIRED EQUIVALENT INFORMATION.

EMPLOYERS WITH PAYROLL BOTH INSIDE/OUTSIDE PIKE COUNTY ARE REQUIRED TO ATTACH LISTING OF THE TAXABLE WAGES APPLICABLE TO PIKE COUNTY IF WAGES ARE NOT SHOWN SEPARATELY ON THE W-2 FORM.

MAKE CHECK PAYABLE AND MAIL TO:  
 PIKE COUNTY OCCUPATIONAL TAX  
 PO BOX 1319  
 PIKEVILLE, KY 41502